



CO-OPERATIVE FEDERATION  
OF VICTORIA LTD.

225 Swanston Street, Melbourne, Victoria 3000, Australia  
Telephone: (03) 663 1674  
Postal Address: G.P.O. Box 5211AA, Melbourne, Victoria 3001, Australia

TERMS OF APPOINTMENT

Mr. W. W. Rawlinson

EMPLOYER

Co-operative Federation of Victoria Ltd.  
225 Swanston Street, Melbourne, Vic., 3000.

TITLE OF APPOINTMENT

Secretary, Co-operative Federation of Victoria Ltd.  
Executive Officer, Co-operative Federation of Victoria Ltd.

DATE OF APPOINTMENT

Effective from 1st July 1983

SALARY

\$20,000 per annum - payable fortnightly

LONG SERVICE LEAVE

Not applicable

SUPERANNUATION

Not applicable

TRANSPORT

Own vehicle to be provided.  
An allowance for expenses incurred on Federation use  
excluding home to office travel to be paid at Public  
Service rates, currently 28.3 cents per km.  
City parking costs to be paid.

TELEPHONE

Home telephone to be provided with payment for personal  
calls being the responsibility of the Executive Officer.



WORKING ARRANGEMENTS

Nominal hours from 9 a.m. to 5 p.m. for a minimum of 3 full days per week plus Federation meetings. Leave without pay for absences of one full week or more by arrangement with and concurrence of the Board.

Annual Leave - On the basis of 3 days work per week, 12 days annual recreational leave, excluding statutory public holidays

Sick Leave - up to three weeks per year.

OUTSIDE ACTIVITIES

Associated with the Co-operative movement to be undertaken by arrangement with and concurrence of the Board.

Contract work with Co-operatives in Victoria to be undertaken in the name of the Co-operative Federation of Victoria.

TERMINATION OF APPOINTMENT

By two months' notice by either employer or employee.

Signed:

Co-operative Federation of Victoria Ltd.

.....

.....

W. W. Rawlinson

.....

MELBOURNE

June, 1983.

td.  
ctoria Ltd.

l use  
blic

ersonal  
Officer.



MINUTES AND REPORT

O F

MEETING OF COUNCIL

CO-OPERATIVE FEDERATION OF VICTORIA

held at 225 Swanston Street, Melbourne on Monday, 18th July 1983, commencing 4.30 pm.

1. PRESENT

Mr. J. N. Black  
Mr. A. Dash  
Mr. E. J. Long  
Mr. B. H. Macintosh  
Mr. J. Mitchell  
Mr. M. Rundle  
Mr. G. J. Simm  
Mr. W. W. Rawlinson

Chairman

Executive Officer

In attendance:

Mr. B. Greer

Business Adviser,  
Employment Co-operative  
Development Programme.

Apology for absence received from:

Mr. R. Harper vice Mr. A. Gill.

2. MINUTES

The minutes of the meeting held 20th June 1983 having been circulated were received, confirmed and adopted as a correct record on the motion of

Mr. Long

seconded Mr. Mitchell

3. WINDING UP

By the authority given by members attending the formation meeting of Co-operative Federation of Victoria Ltd. on 10th August 1983 and in accordance with Rule 49 of the Co-operative Federation of Victoria

Council resolved

*to wind up the affairs of the Co-operative  
Federation of Victoria and hand over its assets and  
liabilities to Co-operative Federation of Victoria  
Ltd. effective from 30th June 1983*

Moved Mr. Macintosh  
seconded Mr. Simm

4. APPRECIATION

The Chairman recorded the appreciation of the Council to Members and Councillors who have contributed over the years of its operations to the successful development of the unincorporated Federation to enable it to reach its present stage.

/2...

5. CLOSURE

There being 1



commencing 4.30 pm.

in

ve Officer

is Adviser,  
ient Co-operative  
ment Programme.

ted were  
of  
Long  
Mitchell

of  
n

rative  
its assets and  
on of Victoria

acintosh  
imm

nd Councillors  
ssful  
its present

/2...

- 2 -

5. CLOSURE

There being no further business the meeting was closed at 4.45 p.m.

*W. Black 9.8.53*